

**RULES OF PRACTICE
OF THE
COURT OF COMMON PLEAS**

STATEMENT OF PURPOSE

Delay in criminal and civil cases in the Courts of Common Pleas throughout the state of Ohio is a serious problem in the administration of justice. Constitutional courts were created to serve the litigants and the interest of the public at large, not for the convenience or benefit of judges and lawyers. Unnecessary delay erodes the public's confidence in the judicial system.

It is the obligation of the judges of the Court of Common Pleas, Franklin County, Ohio, to operate the Court in a manner that is lawful, fair, just, and efficient for the benefit of the citizens of Franklin County and all other litigants that come before it. To that end, the following rules are designed (1) to expedite the disposition of both criminal and civil cases in this Court, while at the same time safeguarding the rights of litigants to the just processing of their cases; (2) to expedite and make consistent the disposition of cases in the general branch of the Court; and (3) to serve the public interest which mandates the prompt disposition of all cases before this Court.

RULE 17 - OFFICIAL NOTIFICATION OF COUNSEL

17.01 The Case Schedule and publication in the Daily Reporter shall be deemed official and complete notification to all counsel of any assignment of any case for any purpose whatever. It shall be the duty of counsel to ascertain from the Case Schedule and the Daily Reporter any official notification pertaining to any case.

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17.02 Where mail notification is provided for by these rules, or is otherwise given, non-delivery of mail notification shall not excuse the non-appearance of counsel where notice has also been given by publication in the Case Schedule or the Daily Reporter as provided by Loc. R. 17.01.

17.03 Any mail notification shall be sufficient if it specifically directs the attention of counsel to the official notification in the Case Schedule or the Daily Reporter without particularly setting forth any specific case style or number or the exact time of hearing.

17.04 On or before the 270th day after the filing of a 24-month time track case, and on or before the 90th day after the filing of a 12-month track case, counsel for the plaintiff, or the plaintiff, if not represented, shall file with the assignment office a "Notice of Counsel", on a form provided by that office. The "Notice of Counsel" form shall contain the names and addresses of all trial counsel and the parties they represent, and the names and addresses of all parties not represented.

Notice of any change, addition or deletion of counsel shall be originally filed with the assignment office. Nothing in this Rule shall prevent any party or counsel from timely filing such notice.

17.05 File copies of computer-generated notices which are produced in duplicate of any event scheduled before this Court shall be filed with the Clerk, microfiched, and docketed with microfiche coordinates.